



Republic of the Philippines
OFFICE OF THE SECRETARY
 Elliptical Road, Diliman 1100 Quezon City
 +63(2) 8928-8741 to 64 and +63(2) 8273-2474

SPECIAL ORDER

No. 1148
 Series of 2024

SUBJECT: AUTHORITY TO CONDUCT AND PARTICIPATE IN THE FY 2025 BUDGET EXECUTION DOCUMENTS (BEDS) WORKSHOP OF THE SPECIAL AREA FOR AGRICULTURAL DEVELOPMENT (SAAD) PROGRAM PHASE 2

In the exigency of service, the Special Area for Agricultural Development (SAAD) Program Phase 2 is hereby authorized to conduct its FY 2025 BEDs Workshop on September 9–13, 2024, in Marabut, Samar, Region VIII.

The activity aims to accomplish the DA BED forms guided by policies and guidelines and finalize DA SAAD’s FY 2025 proposals for the national, regional, and provincial offices. Further, it aims to include the technicalities of project implementation with administrative functions, specifically the procurement process.

Participants from the following offices are hereby authorized to physically attend and participate in this workshop:

OFFICE	PARTICIPANTS	NO.
OSEC		30
DA SAAD NPMO	Mr. Ulysses J. Lustria Jr. – NPMO Director Dr. Pedro S. Dumaraos, Jr. – Deputy Director Mr. Darwin A. Pamatmat – OPBME Unit Head Ms. Ashley Mae A. Apigo – OPBME MAED lead Ms. Marie Abigail G. Dela Cruz – OPBME SPPM Lead Mr. Kit Jasper N. Gopela – OPBME FPL Lead Mr. Gio Renzo M. Caballero – OPBME Officer Ms. Jacquelyn M. Rebusit – OPBME Officer Engr. Jonalyn A. Racelis – OPBME Officer Ms. Christine Joyce B. Velez – OPBME Officer Mr. Randy C. Ocampo – IT Unit Head Mr. Jerech D. Flauta – IT Officer Ms. Juliet F. Cruz – A&P Head Mr. Edmer N. Abanto – A&P Officer Mr. Christ John B. Gamarcha – PRDC Officer	15
BFAR SAAD NPMSO	(3) BFAR SAAD NPMSO	3
OSEC	(3) Office of the Secretary, (2) Usec for Operations, (2) Asec for Operations, (2) SPCMAD, (1) PMS - PPD, (1) Budget Division, (1) Accounting Division	12



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DA REGIONAL FIELD UNITS		60
RFO CAR, I, II, III, CALABARZON, MIMAROPA, V, VI, VII, VIII, IX, X, XI, XII, XIII	(1) Focal, Assistant Focal or Alternate Assistant Focal, (1) OPBME Head (2) SAAD OPBME Officer assigned in Planning and Budgeting either from SPPM, FPLP or MAED	60
SECRETARIAT		10
RFO VIII	SAAD Secretariat	10
Total		100

Expenses for the activity, such as venue, food, and accommodation, are chargeable against the DA-RFO VIII SAAD fund, while the travel expenses and per diem of participants are chargeable against their respective offices' funds, subject to the usual accounting and auditing rules and regulations.

This Order shall take effect immediately and shall be considered revoked upon completion of the activity. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 6th day of August 2024.

For and By the Authority of the Secretary


ALLAN Q. UMALI
 Undersecretary for Administration
 (as per Special Order No. 618, Series of 2024)



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