



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER

No. 916
Series of 2023

SUBJECT: AUTHORITY TO CONDUCT AND ATTEND THE FY 2024 PLANNING WORKSHOP AND PREPARATION OF THE BUDGET EXECUTION DOCUMENTS (BEDS) OF THE SPECIAL AREA FOR AGRICULTURAL DEVELOPMENT (SAAD) PROGRAM PHASE 2

In the interest of service, the SAAD National Program Management Office (NPMO) is hereby authorized to conduct and attend the **FY 2024 Planning Workshop and Preparation of the Budget Execution Documents (BEDs) of the SAAD Program Phase 2** on 18-22 September 2023, at the Philippine Carabao Center, Muñoz, Nueva Ecija, Region III.

The workshop aims to present, review, and finalize the SAAD FY 2024 Budget Proposals through BEDs forms and other related documents based on the FY 2024 National Expenditure Program (NEP). Participants from the following offices are hereby authorized to attend this workshop:

Office and Name of Participants	Number of Participants
SAAD National Program Management Office (NPMO)	
Director Ulysses J. Lustria Jr.	15
Deputy Director Pedro S. Dumaraos, Jr.	
Mr. Darwin A. Pamatmat	
Ms. Marie Abigail Dela Cruz	
Mr. Kit Jasper N. Gopela	
Ms. Ashley Mae A. Apigo	
Ms. Jonalyn A. Racelis	
Mr. Gio Renzo M. Caballero	
Ms. Jacquelyn M. Rebusit	
Ms. Christine Joyce B. Velez	
Ms. Jessa Mae D. Gabon	
Mr. Paul John Onrubia	
Mr. Jerech D. Flauta	
Ms. Juliet F. Cruz	
Mr. Edmer N. Abanto	
DA Regional Field Units	
Region CAR, I, II, III, 4A, 4B, 5, 6, 7, 8, 9, 10, 11, 12, 13	
(1) Focal, Assistant Focal or Alternate Assistant Focal	75
(1) OPBME Head	
(3) SAAD OPBME Officer assigned in Planning and Budgeting either from SPPM, FPLP or MAED	
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The expenses to be incurred such as lease of the venue, food, accommodation, vehicle rental, and supplies and materials for the workshop, will be charged against the SAAD Continuing Funds, while the travel expenses and per diems of the participants shall be charged against their respective offices' funds, subject to the availability of funds and the usual government accounting and auditing rules and regulations.

This Order shall take effect immediately and shall be considered revoked upon completion of the activity. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 21st day of July 2023.

DOMINGO F. PANGANIBAN
Senior Undersecretary



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