



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman  
1100 Quezon City

03 May 2023

**MEMORANDUM**

**FOR : ALL DA REGIONAL EXECUTIVE DIRECTORS**

**ATTN : DA-SAAD RPMSO FOCAL PERSONS**

**FROM : DIRECTOR, SAAD NATIONAL PROGRAM MANAGEMENT OFFICE (NPMO)**

**SUBJECT : INVITATION TO ATTEND SAAD PROGRAM PHASE 2 WORKSHOP ON THE UPDATED IMPLEMENTING RULES AND REGULATIONS OF THE GOVERNMENT PROCUREMENT REFORM ACT (RA 9184)**

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The Special Area for Agricultural Development (SAAD) Program Phase 2 will conduct a workshop on the Updated Implementing Rules and Regulations of the Government Procurement Reform Act (RA 9184) on May 23 – 26, 2023 in Guimaras (Region VI).

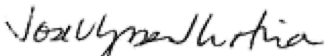
For details, attached are the following Annexes:

<b>Annex</b>	<b>Subject</b>	<b>Deadline of Submission</b>
A	Breakdown of Participants	N/A
B	Program of Activities	N/A
C	Confirmation slip	May 9, 2023 (Tuesday)

Following standard health protocols, all participants must be fully vaccinated from COVID-19 prior to the event. Should there be any inquiries, kindly contact Ms. Juliet Cruz or Ms. Aileen Hong at (02) 929 7349 or at local 2833/2834.

For your information and favorable action.

Thank you.

  
**ULYSSES J. LUSTRIA, JR.**



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### **Annex A. List of Participants**

<b>OFFICE</b>	<b>PARTICIPANTS</b>	<b>NO.</b>
SAAD-NPMO	(1) Director (1), Deputy Director, (1) IT & Database Unit, (1) PRDC Unit, (2) OPBME Unit, (5) Admin & Procurement Unit	11
SAAD-Bureau of Fisheries and Aquatic Resources	(1) SAAD Focal or Alternate Persons (2) Administrative Officers	3
Administrative Service	(2) Procurement Division (2) Human Resource Development Division (2) Records Division	6
DA REGIONAL FIELD OFFICES Region I-XIII and CAR	(3 pax per region) SAAD Focal or Alternate Persons/ SAAD Administrative Officers	45



**UPDATED IMPLEMENTING RULES AND REGULATIONS OF THE  
 GOVERNMENT PROCUREMENT REFORM ACT (RA 9184)  
 REGION VI**

<b>Basic Course</b>	
<b>Day 1</b>	23 May 2023 / 1:00 p.m. – 5:00 p.m.
<b>Day 2</b>	24 May 2023 / : 8:00 a.m. – 5:00 p.m.
<b>Day 3</b>	25 May 2023 / : 8:00 a.m. – 5:00 p.m.

**PROGRAM OF ACTIVITIES**

<b>Time</b>	<b>Day 1 Activities</b>	<b>Assigned</b>
1:00 pm	<b>PRELIMINARIES</b>	<u><b>Facilitator</b></u>
	<ul style="list-style-type: none"> <li>● Prayer</li> <li>● House Rules/Mechanics</li> </ul>	
	<b>OPENING MESSAGE</b>	
1:30 pm – 3:00 pm	<b>DISCUSSION PROPER</b>	<i>DA Records Division Speaker/ Representative</i>
	Records Disposition	
3:00 pm – 5:00 pm	Procurement processes – (Central Office)	Procurement processes – (Central Office)
<b><i>End of First Day</i></b>		



<b>Time</b>	<b>Day 2 Activities</b>	<b>Assigned</b>
8:00 am	<b>PRELIMINARIES</b> <ul style="list-style-type: none"> <li>• Prayer</li> <li>• House Rules/Mechanics</li> </ul>	<u>Facilitator</u>
	<b>DISCUSSION PROPER</b>	
8:15am - 9:30am	Latest GPPB Issuance and Updates	<b>Ms. Mae L. Chua</b>
9:30am – 10:00am	<b>OPEN FORUM</b> <ul style="list-style-type: none"> <li>• Responses to Advance questions</li> <li>• Responses to live questions</li> </ul>	<b>Facilitator and Resource Speaker</b>
10:00am - 11:30am	Procurement 101 (Key Features of GPRA and Procurement Organization)	<b>Ms. Mae L. Chua</b>
11:30am - 12:00 nn	<b>OPEN FORUM</b> , if applicable <ul style="list-style-type: none"> <li>• Responses to Advance questions</li> <li>• Responses to live questions</li> </ul>	<b>Facilitator and Resource Speaker</b>
1:00 pm – 4:30 pm	Procurement Planning and Budget Linkage, Including Early Procurement Activities.	<b>Ms. Mae L. Chua</b>
4:30 pm – 5:00 pm	<b>OPEN FORUM</b> , if applicable <ul style="list-style-type: none"> <li>• Responses to Advance questions</li> <li>Responses to live questions</li> </ul>	<b>Facilitator and Resource Speaker</b>
<b>End of Second Day</b>		



<b>Time</b>	<b>Day 3 Activities</b>	<b>Assigned</b>
8:00 am	<b>PRELIMINARIES</b> <ul style="list-style-type: none"> <li>• Prayer</li> <li>• House Rules/Mechanics</li> </ul>	<u>Facilitator</u>
	<b>DISCUSSION PROPER</b>	
8:15 am - 11:30 am	Standard Bidding Procedures for goods and Infrastructure Projects	<b>Ms. Jocelyn T. Genesisila</b>
11:30 am – 12:00 nn	<b>OPEN FORUM</b> , if applicable <ul style="list-style-type: none"> <li>• Responses to Advance questions</li> <li>Responses to live questions</li> </ul>	<b>Facilitator and Resource Speaker</b>
1:00 pm – 2:30 pm	Preparation of the 6 <sup>th</sup> Edition of Philippine Bidding Documents for Goods and Infrastructure Projects	<b>Ms. Jocelyn T. Genesisila</b>
2:30 pm – 3:00 pm	<b>OPEN FORUM</b> <ul style="list-style-type: none"> <li>• Responses to Advance questions</li> <li>• Responses to live questions</li> </ul>	<b>Facilitator and Resource Speaker</b>
3:00 pm – 4:30 pm	Protest Mechanism and Blacklisting Guidelines	<b>Ms. Jocelyn T. Genesisila</b>
4:30 pm – 5:00 pm	<b>OPEN FORUM</b> <ul style="list-style-type: none"> <li>• Responses to Advance questions</li> <li>• Responses to live questions</li> </ul>	<b>Facilitator and Resource Speaker</b>
<b>End of Activity</b>		

