



Department of Agriculture  
**Special Area for Agricultural  
Development Program**  
DA New Building, Elliptical Road,  
Quezon City, Philippines

13 April 2020

## MEMORANDUM

**FOR** : **Regional Executive Directors of DA-RFOs CAR, 4B, 5, 6, 7, 8, 9, 10, 11, 12, and 13**

**ATTN** : **SAAD Regional Focal Persons**

**FROM** : **Director, Special Area for Agricultural Development (SAAD) Program**

**SUBJECT** : **Printing of 2019 SAAD Annual Report**

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The SAAD National Program Management Office (NPMO) is proud to share our 2019 Annual Report. In line with this, we kindly request every Regional Program Management Support Office (RPMSO) to print the said report for your disposal with the recommended specifications:

**Size** Spread: 16.54" width x 11.69" height  
Folded: 8.27" width x 11.69" height

**Material** Cover: 120-250 gsm  
Inner: 90-100 gsm

**Print** Full Color

**Finishing** 114 pages (including front and back covers)  
UV laminated  
Glossy laminated cover  
Hardbound

Please access the annual report via Google Drive through this link  
<https://tinyurl.com/voql2sq>.

Should you have questions, you may contact SAAD NPMO Public Relations and Communications Head Ms. Jhomai Canlas at any contact information listed below.

Thank you.

  
**MYER G. MULA, Ph.D.**

*"A food-secure Philippines with prosperous farmers and fisherfolk"*



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