



Department of Agriculture
Special Area for Agricultural
Development Program
DA New Building, Elliptical Road,
Quezon City, Philippines

December 16, 2019

MEMORANDUM FOR THE SECRETARY

FROM : SAAD PROGRAM DIRECTOR

**SUBJECT : AUTHORITY ON THE APPROVAL FOR THE RENEWAL AND
ADDITIONAL HIRING OF REGIONAL AND PROVINCIAL SAAD
PERSONNEL**

This is to request the SAAD Program to provide authority to the National Program Director on the approval of renewal and additional hiring of Regional and Provincial SAAD Personnel. This is to fast track the processing of staff's Contract of Service (CoS) for the SAAD Program.

The said authority is in line with the DA Secretary's instruction on the inclusion of the areas covered by Executive Order No. 70 (series of 2018) in addition to the 30 poorest provinces with highest poverty incidence covered by the program.

Hoping for your favorable response.

Thank you.

MYER G. MULA, Ph.D.

APPROVED/ DISAPPROVED:

WILLIAM D. DAR, Ph.D.

Secretary

DEPARTMENT OF AGRICULTURE
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