



Department of Agriculture  
**Special Area for Agricultural  
Development Program**  
DA New Building, Elliptical Road,  
Quezon City, Philippines

28 November 2019

**MEMORANDUM**

**FOR : Regional Executive Directors of DA RFOs CAR, IV-B, V, VI, VII, VIII, IX, X, XI, XII, & XIII**

**ATTN : SAAD Regional Focal Persons**

**FROM : Director, Special Area for Agricultural Development (SAAD) Program**

**SUBJECT : Printing of SAAD brochure**

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As a way to effectively introduce our program and expand our visibility, the SAAD National Program Management Office updated its tri-fold brochure.

In line with this, may we request each SAAD Regional Program Management Support Office to mass-produce the information material with the specifications below:

Paper: 100 gsm bond paper or glossy paper  
Size: Letter-sized (8.5" x 11"); no margin  
Color: Full color

The PDF file of the brochure is attached in the email. You may print as many copies as needed.

Should you have any concern, please contact SAAD NPMO Public Relations and Communications Officer Ms. Jhomai Canlas at the contact information listed below.

Thank you.

  
**MYER G. MULA, Ph.D.**



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