



Department of Agriculture
**Special Area for Agricultural
Development Program**
DA New Building, Elliptical Road,
Quezon City, Philippines

07 April 2020

MEMORANDUM

FOR : **Regional Executive Directors of DA-RFOs CAR, 5, 6, 7, 9, 11, 12 and 13**

ATTN : **SAAD Regional Focal Persons**

FROM : **Director, Special Area for Agricultural Development (SAAD) Program**

SUBJECT : **FAST-TRACK HIRING OF INFORMATION OFFICER/S FOR SAAD RPMSO AND/OR PPMSOS**

The SAAD National Program Management Office (NPMO) recommends to fast-track the hiring of Information Officer/s with a Salary Grade of 11 for every Regional and/or Provincial Program Management Support Offices (RPMSO and PPMSOs). This in relation to the Memorandum dated 16 December 2019 re: Authority on the Approval for the Renewal and Additional Hiring of Regional and Provincial SAAD Personnel. See Annex A for reference.

The purpose of the hiring is to strengthen and/or achieve the public relations and communications goals of the program, such as information dissemination through production of, among others, press releases, annual reports, and publications.

Should you have any questions, please contact SAAD NPMO Public Relations and Communications Head Ms. Jhomai Canlas at any contact information listed below.

Thank you very much.


MYER G. MULA, Ph.D.

“A food-secure Philippines with prosperous farmers and fisherfolk”



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Annex A



Department of Agriculture
Special Area for Agricultural
Development Program
DA New Building, Elliptical Road,
Quezon City, Philippines

December 16, 2019

MEMORANDUM FOR THE SECRETARY

FROM : SAAD PROGRAM DIRECTOR
**SUBJECT : AUTHORITY ON THE APPROVAL FOR THE RENEWAL AND
ADDITIONAL HIRING OF REGIONAL AND PROVINCIAL SAAD
PERSONNEL**

This is to request the SAAD Program to provide authority to the National Program Director on the approval of renewal and additional hiring of Regional and Provincial SAAD Personnel. This is to fast track the processing of staff's Contract of Service (CoS) for the SAAD Program.

The said authority is in line with the DA Secretary's instruction on the inclusion of the areas covered by Executive Order No. 70 (series of 2018) in addition to the 30 poorest provinces with highest poverty incidence covered by the program.

Hoping for your favorable response.

Thank you.

MYER G. MULA, Ph.D.

APPROVED/ DISAPPROVED:

WILLIAM D. DAR, Ph.D.

Secretary

DEPARTMENT OF AGRICULTURE
PROGRAM AND SUPPORT SERVICES
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